

RECORD OF PROCEEDINGS

**MINUTES OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF THE
LINCOLN PARK METROPOLITAN DISTRICT
HELD
JANUARY 28, 2020**

A special meeting of the Board of Directors of the Lincoln Park Metropolitan District was held Tuesday, January 28, 2020 at 5:30 p.m., at CliftonLarsonAllen LLP, 8390 E. Crescent Pkwy., Ste. 300, Greenwood Village, CO 80111

Attendance In attendance were Directors:
Jeni Reilly
Kevin Reilly
Warren Robinson
Arik Yoffe

Also in attendance were:
Kim Herman & Pat Shannon; CliftonLarsonAllen LLP
Eric Keesen & Jeff Kyzer; BrightView
Alice Braun; 9551 Pearl Circle

Call to Order
& Approval
Of Agenda Director J. Reilly called the meeting to order at 5:33 p.m. and confirmed a quorum. Upon a motion duly made by Director Yoffe, seconded by Director J. Reilly, and upon a vote, unanimously carried, the Board approved the Agenda as presented.

Disclosure
of Potential
Conflicts
of Interest None.

Public
Comment None.

CONSENT AGENDA

IV. Financial Items and Minutes

- A. Review and Approve Current Claims Totaling \$237,880.15 including EFT Claims and Director's Fees
- B. Review and Approve Current Stonegate Claims Totaling \$2,501.76 including EFT Claims
- C. Review and Approve December 3, 2019 Special Meeting Minutes

Upon a motion duly made by Director Yoffe, seconded by Director K. Reilly, and upon a vote, unanimously carried, the Board approved the Consent Agenda as presented.

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DISCUSSION AGENDA

V. Financial Items

- A. Review and Accept December 31, 2019 Financial Statements and Cash Position Report

Ms. Herman reviewed with the Board. They asked that the expenses of Richmond Homes be tracked.

Upon a motion duly made by Director Robinson, seconded by Director K. Reilly, and upon a vote, unanimously carried, the Board accepted the December 31, 2019 Financial Statements and Cash Position Report.

- B. Other

None.

VI. Maintenance Items

- A. Front Range Recreation Pool Update

- 1. Discussion of Pool Rental

Ms. Herman reviewed the meeting with Front Range Recreation and Director K. Reilly. The Board discussed concerns regarding scheduling of lifeguards and the possibility of incentivizing lifeguards with additional pay.

- B. Consider Approval of Pool Management Agreement

This item was tabled.

- C. Brightview Landscaping Update

- 1. Monthly Maintenance Site Report from Brightview

Mr. Keesen reviewed with the Board and introduced Jeff Kyzer as the new landscape manager for the District. Mr. Keesen reviewed the landscaping report, noting that winter watering for younger, smaller trees and possible turf spraying will be needed if the dry weather continues.

Director J. Reilly asked that Brightview provide 48 hour notice when applying herbicide treatment so that CLA can post on the District website.

Director J. Reilly asked that Brightview look into work orders #8, #14 and #20, which are shown as completed on Brightview's work order tracking sheet.

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2. Review and Consider Approval of Work Order (s)

a. Rain Sensor Installation throughout District - \$2,880

This item was tabled.

D. Tennis Courts

1. Chaparral Tennis Request

Director J. Reilly reported that she has received a request for Chaparral High School to use the District's tennis courts for practice and meets. She noted that the tennis coach thought the school had permission to use the courts. The Board discussed the use of the courts by the high school, determining that they could use the courts from 3:00 – 6:00 p.m. and must go through the District's normal reservation process. Director J. Reilly asked that a sign be made stating that the tennis team has permission to use the courts during the permitted time.

E. Parks/Playgrounds

This item was discussed later in the agenda.

F. Other/Lights

Ms. Herman provided update on the status of the lights at the tennis courts and on Alzere Place.

VII. Engineering Items

A. Road's Project Update

Ms. Herman stated that Douglas County has accepted the District's roads. The transfer of ownership has been recorded with the County.

VIII. Manager Items

A. Review and Consider Approval of Playground Equipment Repair Proposals

1. Rocky Mountain Playground Services - \$11,48.71
2. Rocky Mountain Playground Services - \$6,067.69

Mr. Shannon reviewed the proposals from Rocky Mountain Playground Services to repair the District's playgrounds in accordance to the CSD Pool report. The Board decided that they did not want to remove and replace the community park swing set.

B. Consider Approval of Rocky Mountain Playground Services Service Contract

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Upon a motion duly made by Director J. Reilly, seconded by Director Yoffe, and upon a vote, unanimously carried, the Board approved the proposal to repair playground equipment with Rocky Mountain Playground Services as amended to remove the line items related to the swing set.

C. Consider Approval of GIS/ASSET Management Software and Services Contract

After discussion, the Board directed Management to engage IAMGIS effective February 1st and to terminate the agreement with Geolens as of February 29th.

Upon a motion duly made by Director J. Reilly, seconded by Director Robinson, and upon a vote, unanimously carried, the Board approved with the agreement with IAMGIS for GIS/Asset Management Software and Services.

D. Discuss New Member Rep Form

Ms. Herman reviewed with the Board.

IX. Legal Items

A. Consider Approval of 2020 Annual Administrative Resolution

Upon a motion duly made by Director J. Reilly, seconded by Director Yoffe, and upon a vote, unanimously carried, the Board approved the 2020 Annual Administrative Resolution.

B. Consider Approval of 2020 Regular Special District Election Resolution

Upon a motion duly made by Director J. Reilly, seconded by Director Yoffe, and upon a vote, unanimously carried, the Board approved the 2020 Regular Special District Election Resolution.

C. Executive Session, pursuant to Section 24-6-402(4)(e) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing counsel in connection with the District's Developer License & District Acquisition of Improvements Agreement with Richmond American Homes of Colorado, Inc., if necessary

The Board did not go into Executive Session.

X. Director's Items

A. Confirm Next Regular Meeting Date –February 25, 2020 at 5:30 p.m. at CliftonLarsonAllen LLP, 8390 E. Crescent Pkwy., Ste. 300, Greenwood Village, CO 80111

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The Board confirmed a quorum for the February 25, 2020 meeting.

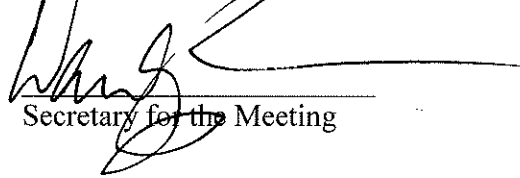
XI. Other Items

None.

XIII. Adjournment

There being no other business to come before the Board, upon a motion duly made by Director Yoffe, seconded by Director J. Reilly, and upon a vote, unanimously carried, the Board adjourned the meeting at 8:00 p.m.

Respectfully submitted,



Secretary for the Meeting