

**STONEGATE NORTH VILLAGES METROPOLITAN DISTRICT  
BOARD OF DIRECTORS MEETING  
MINUTES**

**Held:** Tuesday, the 28<sup>th</sup> of September 2021 at 5:30 p.m. virtually via Zoom Video Communications as posted and identified on the published meeting agenda.

**Attendance:** The Regular Meeting of the Board of Directors of Stonegate Villages North Metropolitan District, Parker, Colorado, was called and conducted virtually via Zoom Video Communications, in accordance with the applicable statutes of the State of Colorado with the following directors present and acting:

Jeni Reilly, Kevin Reilly, Warren Robinson and Holly Kamm were in attendance. Also, present were Jeff Kyzer with Brightview Landscape Services; Cheri Curtis with Marchetti & Weaver, Eli Schlagel & Jaylene Jones with Front Range Recreation; Jennifer Dulles with DStreet; and Jessica Moser and Mark L. Eames, PCAM with PCMS. There was one homeowner member, Sunil Mishra, in attendance for the meeting.

**Roll Call and  
Call to Order:**

Director J. Reilly confirmed a quorum was present for the purpose of conducting business and the meeting was called to order at 5:34 p.m. Director J. Reilly requested that Mr. Eames conduct the remainder of the meeting.

**Disclosure of  
Potential Conflict  
Interest:**

Mr. Eames noted that general disclosure statements have been filed as necessary on behalf of the members of the Board of Directors having conflicts of interest with the Office of the Colorado Secretary of State and with the Secretary of the District. Upon motion duly made, seconded and unanimously carried, the Board directed that said general disclosures be incorporated herein.

**Public Forum:**

The homeowner in attendance did not have any public forum topics for discussion.

**Approval  
of Agenda:**

Mr. Eames reviewed the Agenda with the Board. Following discussion, upon a motion duly made and seconded, and unanimously passed to approve the agenda as presented.

**Consent Agenda:**

Items for Consent Agenda:

- A. Review and Approve Regular Meeting Minutes of August 24, 2021
- B. Payment of Claims

Following discussion, upon a motion duly made and seconded and unanimously carried, the Board approved the Consent Agenda Items A & B as presented.

**Outside  
Professional Reports:**

**Communications  
and Branding  
Update:**

Ms. Dulles provided an update on behalf of DStreet on what has transpired from a branding and communications standpoint in the past month.

**Accounting:**

Ms. Curtis reviewed the August 31, 201 draft financial reports and a few highlights on the proposed 2022 budget. The Board agreed to continue this meeting to October 13, 2021 at 5:00 p.m. to continue their review of the proposed 2022 budget. Mr. Eames went on to review the updated capital projects expense report summary with the Board of Directors and her and Ms. Curtis addressed various questions from the Board.

**Legal Updates:**

Mr. Seter with Seter & Vander Wall, P.C. was not in attendance for the meeting. Mr. Eames addressed a couple of items under Mr. Seter's report with the Board. After review, the Board requested that Director K. Reilly and Mr. Eames set up a conference call with Mr. Seter to go over a couple pending items.

**Outside  
Professional Reports  
Continued:**

**Pool and Clubhouse**

**Project Update:** Eli Schlagel and Jaylene Jones provided an update to the Board of Directors regarding the work that has been completed on the pool and clubhouse project.

**Landscape**

**Update:** Jeff Kyzer with Brightview reviewed their monthly update/report with the Board of Directors and what is scheduled in the next month. Mr. Kyzer provided an update on the tree replacements and the Branham water meter situation and fielded question from the Board.

**Capital  
Improvement/  
Enhancement**

**Project Update:** Eli Schlagel and Jaylene Jones provided an update on the pool area capital improvement project, including pictures showing the pool base being poured and the estimated the end of October for the pool plastering work to commence.

**District  
Management:**

Mr. Eames updated the Board on all various projects completed and/or pending for the month, as provided to the Board in their monthly informational meeting packet. Mr. Eames updated the Board on the new basketball court and that the tennis courts and basketball court will be resurfaced by Coatings Inc., within the next two or three weeks.

**Directors Items:**

Director K. Reilly mentioned that he would like to discuss an idea with the Board at the next meeting about soliciting a holiday decorating contest for the split rail fencing in SNVMD and that prizes can be awarded.

**Reconvened:**

The reconvened meeting for October 13, 2021 at 5:00 p.m. virtually via Zoom Video Communications as posted and identified was not held due to lack of quorum.

**Adjournment:**

Therefore, the meeting was adjourned. The next scheduled meeting was set for October 26, 2021 at 5:30 p.m., with official notice to be posted on the District's website.

The foregoing constitutes a true and correct copy of the minutes of the above referenced meeting and was approved by the Board of Directors of the Stonegate North Villages Metropolitan District.

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Secretary for the District



**SIGNATURE CERTIFICATE**



**REFERENCE NUMBER**

4FF459C4-E5E1-402A-A299-7F608F831FDF

TRANSACTION DETAILS	DOCUMENT DETAILS
<p><b>Reference Number</b> 4FF459C4-E5E1-402A-A299-7F608F831FDF</p> <p><b>Transaction Type</b> Signature Request</p> <p><b>Sent At</b> 11/23/2021 13:10 EST</p> <p><b>Executed At</b> 12/15/2021 19:18 EST</p> <p><b>Identity Method</b> email</p> <p><b>Distribution Method</b> email</p> <p><b>Signed Checksum</b> cfdbd590201c8b41b5feb19c2e12f6f068ebee0f0bf9d3676047ef366189eb0</p> <p><b>Signer Sequencing</b> Disabled</p> <p><b>Document Passcode</b> Disabled</p>	<p><b>Document Name</b> 9 28 21 Snvmd Regular Board Meeting Minutes-Approved</p> <p><b>Filename</b> 9_28_21_snvmd_regular_board_meeting_minutes-approved.pdf</p> <p><b>Pages</b> 2 pages</p> <p><b>Content Type</b> application/pdf</p> <p><b>File Size</b> 182 KB</p> <p><b>Original Checksum</b> aa3ccbdac2e8cf87b2ad62505139bc33601e0f41540dab07fa929bfa57d42085</p>

**SIGNERS**

SIGNER	E-SIGNATURE	EVENTS
<p><b>Name</b> Kevin Reilly</p> <p><b>Email</b> kmreilly8@gmail.com</p> <p><b>Components</b> 1</p>	<p><b>Status</b> signed</p> <p><b>Multi-factor Digital Fingerprint Checksum</b> 756333f21918da8523ad806aa7b997734135e7a126323bf137ba8ad6f1478304a</p> <p><b>IP Address</b> 73.181.99.249</p> <p><b>Device</b> Mobile Safari via iOS</p> <p><b>Drawn Signature</b> </p> <p><b>Signature Reference ID</b> 91B5AF33</p> <p><b>Signature Biometric Count</b> 233</p>	<p><b>Viewed At</b> 12/15/2021 19:17 EST</p> <p><b>Identity Authenticated At</b> 12/15/2021 19:18 EST</p> <p><b>Signed At</b> 12/15/2021 19:18 EST</p>

**AUDITS**

TIMESTAMP	AUDIT
11/23/2021 13:10 EST	Jessica Moser (corpoffice@pcms.net) created document '9_28_21_snvmd_regular_board_meeting_minutes-approved.pdf' on Chrome via Windows from 24.9.158.83.
11/23/2021 13:10 EST	Kevin Reilly (kmreilly8@gmail.com) was emailed a link to sign.
11/27/2021 18:01 EST	Kevin Reilly (kmreilly8@gmail.com) was emailed a reminder.
11/28/2021 11:17 EST	Kevin Reilly (kmreilly8@gmail.com) viewed the document on Mobile Safari via iOS from 73.181.99.249.
12/01/2021 18:01 EST	Kevin Reilly (kmreilly8@gmail.com) was emailed a reminder.
12/02/2021 00:00 EST	Kevin Reilly (kmreilly8@gmail.com) viewed the document on Mobile Safari via iOS from

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12/08/2021 18:04 EST

Kevin Reilly (kmreilly8@gmail.com) was emailed a reminder.

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Kevin Reilly (kmreilly8@gmail.com) signed the document on Mobile Safari via iOS from 73.181.99.249.